



**Republic of Ireland Region  
A.G.M.**

**2020**

**Date: Thursday 23<sup>rd</sup> April 2019**

**Venue: Online Video Conference**

**Time: 6pm**



**Republic of Ireland Region  
A.G.M.  
2020**

**AGENDA**

- |         |   |               |  |
|---------|---|---------------|--|
| 1.      | Chairperson Opens Meeting:                          | M. Holtkötter |  |
| 2.      | Apologies for absence:                              | S. Weir       |  |
| 3.      | Notice of AGM:                                      | S. Weir       |  |
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| 4.      | Honorary Secretary's Report*:                       | S. Weir       |  |
| 5.      | Branch Almoner's Report*:                           | J. Doherty    |  |
| 6.      | Honorary Treasurer's Report*:                       | B. Ronan      |  |
| 7.      | Outgoing Chairpersons Remarks                       | M. Holtkötter |  |
| 8.      | Election of Committee for 2020/2021*:               | M. Holtkötter |  |
| 9.      | Incoming Chairpersons' Address:                     | M. Curran     |  |
| 10.     | Appointment of Auditor*:                            | M. Holtkötter |  |
| 11.     | Any Other Business:                                 | M. Curran     |  |

\* Items require Proposed/Seconded

## 1. Chairperson Opens Meeting:

**M. Holtkötter**

### *Minutes*

- Welcomed all
- Went through using Teams for meeting
- Went through agenda
- Thanks to all for joining AGM

## **2. Apologies for absence: Honorary Secretary S. Weir**

The following apologies were received and noted.

### *Minutes*

- None received

### 3. Notice of AGM: Honorary Secretary

S. Weir

#### The Chartered Institution of Building Services Engineers (Republic of Ireland Region) Notice of Annual General Meeting

The Annual General Meeting of the CIBSE Republic of Ireland Region will be held on Thursday, April 23<sup>rd</sup> 2020. Due to the circumstances with Covid-19, the AGM will be held online through Video Conference. The meeting will commence at 6.00pm sharp, please dial into the meeting a few minutes prior. Please confirm your attendance to the Honorary Secretary ([cibseirelandsec@gmail.com](mailto:cibseirelandsec@gmail.com)), and we will share a Video Conference invitation with you.

Under the rules of the Institution, all Officers and half the Committee are required to resign. The Committee nominates the following Officers for the 2020/2021 session.

Role	Name
Chair	Michael Curran
Immediate Past Chair	Mona Holtkötter
Vice Chair	Stephen Weir
Hon. Secretary	Sarah Callaghan
Hon. Treasurer	James Porter
Committee Member – Branch Almoner	Paul Martin
Committee Member – Past Chair	David Doherty
Committee Member – Events & Publicity Officer	Pat Lehane
Committee Member – CIBSE UK Vice President	Kevin Kelly
Committee Member – BIM Representative	Keith Brazil
SLL Rep	Menekse Kaya
Committee Member	Barry Ronan
Committee Member	David Regan
Committee Member	Eoin McClean
Committee Member	Aaron Brogan
Committee Member	Adam Dent
Committee Member	Padraic O'Connor
Committee Member	Michael McDonald
Committee Member	Enda Gilroy
Committee Member	Keith Sunderland
Committee Member	Stevie Young
Interview Panel	
Committee Member – Interview Panel	Jim Rogers
Committee Member – Interview Panel	Jim Fogarty
Committee Member – Interview Panel	Tom Keane
Committee Member – Interview Panel	Niall Bourke
Committee Member – Interview Panel	Eugene Phillips
Committee Member – Interview Panel	John Doherty

YEN	
Committee Member - YEN	Ryan Loney
Regional Representatives	
Committee Member – Regional Rep Cork	Cian Hennessy
Committee Member – Regional Rep Limerick	
Committee Member – Regional Rep Galway	Michael Curran

**Auditors:** JM Butler & Co.

The above nominations and the retirement of the existing Committee members are all in accordance with the rules of regions as laid down by the Council. Also as per rules, further nominations in writing may be received by the Hon. Secretary within 21 days of the date of this notification together with the written consent of such persons to accept office, if elected. The committee is actively seeking new members. You are encouraged to attend the AGM, but please note that under existing rules only corporate grades are entitled to vote at the meeting.

Stephen Weir  
 Hon. Secretary (ROI Region) CIBSE, [www.cibseireland.org](http://www.cibseireland.org)

*Proposed by; Michael Curran*

*Seconded by; Ryan Loney*

## 4. Honorary Secretary's Report:

S. Weir

During 2019/2020, there were a total of 10 committee meetings with multiple sub-committee meetings as required. November's meeting was held in Galway of which I attended myself along with numerous committee members. This meeting coincided with a CPD on Smoke Ventilation systems held in NUIG which was a great success and indeed it was welcoming to see an event so well attended.

Development on CPDs has progressed and we now have a dedicated online CPD platform on our website. Many thanks to all those involved in getting this together in particular Mona and David Regan.

Factory tour for YEN was facilitated by Glen Dimplex and very well attended. Many thanks to Glen Dimplex for conducting this alongside those committee members involved and for providing an exciting Go-Karting outing after the factory tour.

YEN 5 a-side soccer tournament was held on the 23<sup>rd</sup> May. Many thanks to Barry Ronan and all involved in organising. Numbers were hampered by serious traffic issues on the evening in Dublin, however overall it was an extremely successful event.

It is exciting to see rejuvenation of YEN events and indeed to have such enthusiastic YEN committee members and I look forward to the 12 months ahead knowing some of the plans already in place.

The annual golf event was held in Lutrellstown on the 30<sup>th</sup> August where over 100 golfers once again contested the coveted CIBSE PJ Doyle Memorial Cup. Huge thanks to all sponsors and in particular main sponsor for the Event Eurogas, whose assistance alongside committee members on the day was paramount to a truly successful outing. All going well, 2020 outing is due to take place on the 28<sup>th</sup> August with thanks to our main sponsor of Wilo for this year's event.

Credit must be given to the subcommittee involved in the hugely successful Workshare Program. Moving forward it is very encouraging to see the level of support it has achieved due to the number of companies making their interest in the program known. Indeed this has gained quite a bit of notoriety with CIBSE UK and across all regions as a unique initiative of which I look forward to seeing progress to multiple workshare programs ahead.

Hard copy of CIBSE guides have been handed over to a number of Universities/Colleges including UCC and Waterford with the intention to continue with this initiative. TU are due to accept their copy over the coming months with further handovers to take place in the year ahead.

Very successful talk on Part L & Part F facilitated by CIBSE Ireland took place at the Architecture & Building Expo in October. Emmanuel Bordin gave this talk who is the Advisor in the built Environment Advisory Unit of the Department of Housing, Planning and Local Government. This event was attended by over 150 people.

The corporate lunch event which took place on the 29<sup>th</sup> of November was an ideal way to celebrate the successful applications of members to corporate grades of CIBSE. This

is an ideal way to implement the value proposition of CIBSE in giving back and celebrating its members. Again, I look forward to this initiative being continued so as to celebrate newly accredited members here in Ireland.

Route to chartership event took place on the 11<sup>th</sup> March in The Dean Hotel which was once again a very successful event presenting the numerous ways to complete your professional accreditation. Many thanks to the representatives from CIBSE UK who presented along with members of CIBSE Ireland Committee and Interview panel. Presentation was also offered at Metec offices.

I would like to thank Mona in her role as chair for all her time and effort offered to CIBSE and I wish Michael the very best in his tenure as chair.

I look forward to what the year ahead has in store and wish Sarah Callaghan the very best in taking over as CIBSE Ireland Honorary Secretary.

During these unprecedented times of a global pandemic, the role that we all play as building services engineer is ever more important. The significance of what we can provide in order to deliver a project with consideration for air filtration, occupancy profiling and buildings with measurable systems is paramount to the support to overcome this pandemic and post lockdown procedures. Over the past few weeks there have been numerous fast-tracked projects for repurposing of buildings and temporary accommodation for which Building Services Engineers have been at the forefront of, evermore validating the importance for our Industry.

Finally, I do wish everyone well in these extraordinary times and feel free to reach out to the committee at any time to assist in whatever manner we can.

*Proposed by; Kevin Kelly*

*Seconded by; Paul Martin*



## 5. Branch Almoner's Report:

**J. Doherty**

**The Fund** has continued its work during the year, helping the beneficiaries who depend on it both with financial support and with help and advice from its almoners. Help is provided both in the long term, for those who have ongoing needs, and for those who face short term crisis due to unexpected circumstances. The Fund's Almoners work to keep in touch with all its beneficiaries, past and present, to provide an ongoing point of contact and help should assistance be needed.

**The work of the Fund** is undertaken by volunteer Almoners with administrative support from CIBSE Headquarters and we have active cases in our region.

**Thank you** to CIBSE Members and other donors for their continued support, which is so important for the beneficiaries that depend on it. Our region contributed £ 1,500.00 (€1,795.50) to the fund in March this year.

Over the last year the Fund has been able to provide:

1. Regular quarterly grants for general living expenses.
2. One off grants to meet specific needs and cover unexpected bills.
3. Advice and support – someone to talk to during difficult times.

Anybody interested in finding out more about the CIBSE Benevolent Fund information is available on the CIBSE website at [www.cibse.org](http://www.cibse.org). The contact details for all the almoners from the various Regions are provided on this link.

During the present Covid 19 crisis it has been difficult to meet with clients and as the administration staffs in London are working from home, grants etc. have been paid directly to their bank accounts whereas previously cheques would have been posted to the almoners for forwarding to clients.

Paul Martin is taking over as Almoner for our region from our AGM and I wish him all the very best in his new role. Paul can be contacted at: [cibseirelandalmoner@gmail.com](mailto:cibseirelandalmoner@gmail.com)

Thank you very much for your time.

John Doherty CEng FCIBSE  
CIBSE Almoner Rol

*Proposed by; Sarah Callaghan*

*Seconded by; Pat Lehane*

### **Minutes**

- Read by Mona in Johns absence
- Mona thanked John for 11 years as almoner and from all the committee

## 6. Honorary Treasurer's Report:

**B. Ronan**

### **CIBSE Ireland finance report for year 2019/2020**

CIBSE Ireland is a 'regional branch' of CIBSE HQ, and undertakes its business in accordance with the CIBSE HQ guide for regions. The guide instructs the committee on how to conduct its business and CIBSE Ireland complies with these instructions. CIBSE Ireland member's subscriptions are paid by members direct to CIBSE HQ.

CIBSE Ireland submits a funding application and receives a grant from CIBSE HQ each year. In this period we received a grant of €18,692.36 in Apr 2019, we thank CIBSE UK for backing the great work done by the CIBSE Ireland committee and their continued support. The grant for CIBSE UK goes to the running of our day to day business including:

- Towards the publication of the SDAR journal €7,380
- Committee Meetings
- CPD's
- Grant to IT's, TU and Uni's including student sponsorship, prizes
- Website
- Stationary

### **HONORARY TREASURER ROLE**

We would like to welcome James Porter into the new position of treasurer.

### **ACCOUNTS**

CIBSE Ireland maintains books of account, and sends a return including copies of bank statements to CIBSE HQ each year. Receipts for all transactions are retained, which form the basis of the annual return. From our funds, CIBSE Ireland pays for an annual third party inspection by an independent auditor. James Butler & Co. was appointed to review and report on the accounts for year 2019, and the audit is currently being carried out. This procedure is a requirement from CIBSE HQ.

### **INCOME**

During the year, CIBSE Ireland received a grant of €18,692.36 from CIBSE HQ. At the time of accounts they was a surplus of €2,105.65 and this money, the table below details the list of committed expenditure:

Activity	cost
General Operating Expense	€7,288.02
Communications	€10,498.26
Technical Meetings	€1,422.72
Membership Development Meetings	€784.32
YEN events	€1,532.16

## **LOANS**

CIBSE Ireland gave an interest free loan from their social account to the main business to cover shortfall in funds while awaiting the payment of our grant from CIBSE UK. The €3,000 loan was transfer from the social account 29/03/19, the loan was paid back from the business account on the 23/04/19.

There has also been a loan from our social account of €3,000.00 to our current account while waiting approval of our grant from CIBSE HQ.

## **EXPENDITURE**

All monies expended are directed towards the promotion of building services engineering in Ireland, and particularly towards the promotion of CIBSE.

The primary expenditure in 2019 was directed similar to previous years, and there were no significant changes in the expenditure plan.

Items of expenditure included:

*VENUE HIRE* - including refreshments for committee and sub-committee meetings, CPD professional development lectures and technical talks.

*CHAIRPERSONS EXPENSES* - including travel to meet regulatory authorities (all RLC travel expenses are reclaimed from CIBSE UK), other CIBSE branches, but not including payment for time. The CIBSE Ireland Chairperson post is honorary.

*WEBSITE* – Ireland is unique in maintaining its own web site cibseireland.com, which is separate from the CIBSE UK webs site.

*PRINTING AND ADVERTISING* - including the well-established SDAR sustainable design and research journal. Note that Pat Lehane’s Pressline produces BSN Magazine with CIBSE news and photographs, for which Pat Lehane does not charge CIBSE.

*SPONSORSHIP AND AWARDS* – including student awards for third level projects related to building services engineering.

## **SOCIAL EVENTS**

CIBSE golf and Christmas dinner have been well established events in the engineer’s calendar for many years. These events continue to be self-financing events which also manage to raise considerable monies for charity causes. These events promote building services and the CIBSE name in Ireland, and it is expected that these events will continue into the future. Note that these events are only nominally “self-financing” as a result of the many hours of voluntary work undertaken by committee members.

## **LOOKING FORWARD TO 2020**

Thanks to the volunteer effort by committee members during 2019, the year ended with a positive balance.

CIBSE Ireland had made application to CIBSE HQ for funding of €42,821.55 in 2020 to boost promotion of the building services industry in Ireland in 2020/21.

We have got confirmation on 20/04/2020 that a grant of €23,621.00 has been granted.

Will be received in staged payments.

*Proposed by; Keith Brazil*

*Seconded by; James Porter*

## **7. Outgoing Chairpersons Remarks:**

**M. Holtkötter**

In the past year the CIBSE Ireland committee has worked on multiple existing as well as new initiatives, bringing the industry together for social and networking events, educational sessions and providing a platform for continuous professional development for our members.

I would like to thank all of our committee members for their support and hard work to make these initiatives possible. I am honored to have chaired such an amazing committee over the last year, it is a true pleasure working with you all. Particular thanks to our committee members holding an active role, such as honorary secretary Stephen Weir, honorary treasurer Barry Ronan, vice Chair (Michael Curran and Branch Almoner John Doherty). A tremendous amount of work goes into these roles.

There have been a great number of events and initiatives organised by the committee throughout the year and Stephen has already given you a great overview in his honorary secretary report. I would like to highlight a few of these initiatives.

To start, I would like to highlight our successful Golf event in Luttrestown in August 2019 as well as our YEN initiatives. The YEN committee in Ireland organised YEN 5-aside football tournament as well as a YEN factory visit combined with Go-Karting.

The committee has also been very active in planning for 2020's CIBSE Christmas dinner, to be held in Galway. Thank you to our events sub-committee for leading the planning of this event. I hope the event can go ahead in December.

An important part of CIBSE Ireland is to give back to the engineering community and those who need support in our society. We have donated our annual contribution of €1,000 to the Capuchin Day Centre in December last year. We have also continued with the donation of CIBSE Guides to local university and colleges. Also looking at support for PPE to COVID-19 response.

Providing education to our CIBSE members is at the core heart of CIBSE. We have again organised a successful Routes to Chartership briefing at the start of March, supported by CIBSE HQs membership team, our committee members and the interview panel.

Our regional representatives have organised a great set of CPDs in Galway and Cork throughout the year and we had multiple education sessions around the Part L and Part F regulations in Dublin.

Paul Martin is also representing CIBSE at the NSAI technical committee on heat pumps in dwellings.

I am delighted that this year, we have again supported the publication of the SDAR Journal together with TU Dublin, which I encourage you all to read.

As one of our recent initiatives, we are now providing a platform for online CPDs on our website [cibseireland.com](http://cibseireland.com). We hope this supports the continuous professional development of our members during the Coronavirus restrictions.

I am also delighted that Keith Brazil has taken on the role of BIM representative for CIBSE Ireland. Keith is very active with the main BIM group in CIBSE and bringing important BIM knowledge to CIBSE Ireland.

I am delighted to talk about a few new initiatives the CIBSE Ireland committee has started this year. This includes the Corporate Membership lunch and the Workshare Exchange Program.

The Corporate Membership lunch is celebrating CIBSE Ireland members who have achieved corporate membership and the event provides a great networking opportunity. The Workshare Exchange Program provides an excellent opportunity for young engineers to gain insights in other disciplines and advance their career development.

I would like to extend my thanks to all the committee members who have given their time to organise and support the events and initiatives mentioned. CIBSE Ireland would not be here without you.

I also would like to give a huge thanks to our interview panel, Jim Rogers, Eugene Phillips, James Fogarty, Niall Bourke and Tom Keane, who are volunteering their time to interview CIBSE Ireland applicants for corporate membership status. Thank you for your continuous support to the industry. Also thank you again to John Doherty, who is handing over the Branch Almoner position. As mentioned, John has held this position for 11 years, and we are truly thankful for your contribution.

One last special thanks to Paul Martin (who was chair the 2 years prior to me) and Pat Lehane (a long-standing committee member) who have hugely supported me during my role as Chair.

To finish, I would like wish Michael, Stephen, James, Sarah and Paul all the best in their roles as Chair, Vice-Chair, Honorary Treasurer, Honorary Secretary and Branch Almoner in the coming year.

Thanks again to the whole CIBSE Ireland committee for a fantastic year as Chair.

## 8. Election of Committee for 2020/2021: M. Holtkötter

In compliance with the Institutions Rules, the retirement of the existing committee and nominations below are proposed:

**The Committee nominates the following Officers for the 2020/2021 session**

<b>Role</b>	<b>Name</b>
Chair	Michael Curran
Immediate Past Chair	Mona Holtkötter
Vice Chair	Stephen Weir
Hon. Secretary	Sarah Callaghan
Hon. Treasurer	James Porter
Committee Member – Branch Almoner	Paul Martin
Committee Member – Past Chair	David Doherty
Committee Member – Events & Publicity Officer	Pat Lehane
Committee Member – CIBSE UK Vice President	Kevin Kelly
Committee Member – BIM Representative	Keith Brazil
SLL Rep	Menekse Kaya
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<b>Interview Panel</b>	
Committee Member – Interview Panel	Jim Rogers
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Committee Member – Interview Panel	Tom Keane
Committee Member – Interview Panel	Niall Bourke
Committee Member – Interview Panel	Eugene Phillips
Committee Member – Interview Panel	John Doherty
<b>YEN</b>	
Committee Member - YEN	Ryan Loney
<b>Regional Representatives</b>	
Committee Member – Regional Rep Cork	Cian Hennessy
Committee Member – Regional Rep Limerick	
Committee Member – Regional Rep Galway	Michael Curran

**Auditors:** JM Butler & Co.

The above nominations and the retirement of the existing Committee members are all in accordance with the rules of regions as laid down by the Council. Also as per rules, further nominations in writing may be received by the Hon. Secretary within 21 days of the date of this notification together with the written consent of such persons to accept office, if elected. The committee is actively seeking new members. You are encouraged to attend the AGM, but please note that under existing rules only corporate grades are entitled to vote at the meeting.

Stephen Weir

Hon. Secretary (ROI Region) CIBSE, [www.cibseireland.org](http://www.cibseireland.org)

*Proposed by; Barry Ronan*

*Seconded by; David Doherty*

***Minutes***

- Mona Congratulated everyone in their new role

## 9. Incoming Chairpersons Address:

**M. Curran**

Good evening Ladies and Gentlemen, fellow committee members to this evening's AGM meeting. When the committee agreed this date and my nomination was put forward, I started to look at some objectives and wording for my address. When I wrote a few weeks ago the view was different, and this has altered my thought process and early objectives.

I feel it only right to start my address with the admiration to our front line staff during the COVID-19 crisis, whilst we acknowledge Healthcare personnel as the lead front line staff, a lot of our own colleagues, consultancy's practice, contractors, specialist installers, suppliers and maintenance teams are working hard around the clock keeping the systems and lights on without out much fanfare.

In the past year our outgoing Chair Mona has led by example in her term, Mona has introduced a lot of new initiatives to enhance members fully immerse in the CIBSE group. I would like to offer my sincere thanks to Mona for all the effort and time during the past year, also James and Coco for their understanding.

I spoke recently to a group of second year students about Building Services Engineering and outlined the scale and magnitude of what a career in Building Service Engineers can provide. Building Services Engineering was once described to me as a large jigsaw, engineers and contractors are involved in bringing buildings to life by designing and installing the M&E systems to bring life to the structure. (I'm sure people are fed up me using it). Installations can consist of numerous pieces which when correctly designed and installed provide our clients with usable buildings.

When I started back in 1997 in Heavey Kenny Associates, in Galway we used ink and tracing paper, you daren't make a mistake as probability of creating a hole in the page was high, the smell of ammonia when copying was overwhelming. Gradually AutoCAD became the norm with 3D drawings. Now this is generally being superseded by Building Information Modelling through Revit, Simulation packages and specialist design engineering packages. As outlined Building Services Engineering is a large number of jigsaw pieces brought together to form the environment or space, the basic knowledge is the same but putting them together has become more efficient and exciting.

It's important as a Building Services industry that we use this time to promote and collaborate with our clients, students and educators, specialist industry suppliers, Mechanical and Electrical consultants and industry peers to generate the interest in our second level students and CAO applicants to undertake courses as designers or apprenticeships in Building Services engineering, whether relating to Mechanical, Electrical, Lifts, Lighting, acoustics, energy, BIM or M&E estimating as examples.

CIBSE Ireland introduced a successful pilot scheme in Dublin were a consultants and contractor on a project collaborate to allow an employee of each spend time experiencing the opposite team, the scheme has worked successfully and will be undertaken again this year.

It is important that this scheme be developed in the CIBSE Ireland regions and expanded on to make it a successful project.



Building Services is changing every day and whilst we all might think we are experts we have a lot to learn, I was once told by a wise engineer, that whilst you might know everything there is a specialist supplier dealing with a technology that you need on a daily basis, make contact and become informed on the product as technology is changing rapidly.

## **CPDs**

It is important as engineers, contractors, suppliers, installers that we engage with Continuing Professional Development (CPD), it is essential that we all try and attend these events to support and promote the industry but also learn, more importantly network with your peers and make new connections. We should be encouraging our clients, architects, quantity surveyors, etc. to come and learn new developments which may be of use now or in future.

CIBSE Ireland regions regularly hold CPD events on membership and training, engineers and contractors should try and connect with one of the events to ascertain the level of competency they are at. CIBSE Ireland promotes the Building Service Industry in Ireland and membership of CIBSE allows for access to CIBSE Knowledge portal and CIBSE guides, I'm sure many of the older readers still have their CIBSE Student handbook with handwritten notes and knowledge written on them.

Recently a number of committee members came together to launch the CIBSE Ireland CPD page online, please visit the website and join some of the CPD events, a big thanks to the team that set it up so quickly.

## **Promotion/ Advertise**

Our colleagues in RIAI market themselves very well when buildings are complete with smart camera images and details of fabulous window views and vistas, as an industry we hand over the building and just, leave the place running.

Building Services Industry should review like the architects and promote the excellent sometimes, better details created by the engineer and contractors which make these world class facilities operate and look great. I have noticed lately some of the larger consultancy practices issuing videos on social network platforms of the work they have completed, this must be encouraged as an industry to tell the story of Building Services installed, so again the second level/CAO students choose Building Services as a profession or trade. It is envisaged an education portal be included on the CIBSE Ireland website to allow industry upload project videos so students could get a better understanding of what Building Services is about.

## **Objectives**

Over my term I hope to engage and collaborate with Engineers Ireland, ASHRAE, ACEI and other professional bodies to focus on Building Services Engineering.

I hope to encourage more of our members to commit time to technical committees and representations on standards board's etc., also develop our relationship with SEAI.

I hope to visit the regions and help promote CPD and engagement with local Second and Third level colleges, I would be grateful for assistance in this objective.

Whilst times are different and we have to work now in different conditions I think it's important as an industry we need to be ready to get back to work when permitted, preparation should begin to ensure our staff, colleagues are safe in the work place. CIF have issued very detailed back to work schemes and I would encourage everyone to read.

### **Conclusion**

I would also ask that we try to reach out to current colleagues but more importantly those that have retired, make the call and have a chat as some people are lonely.

I would hope through collaboration and promotion the Building Service Industry would leave legacy's within the regions that promotes and sustain our lives, Building Services industry will need to adapt to the changing times and climate and the methods/materials used to develop the schemes of the future that users will demand and legalisation will outline.

Finally, we need to work differently though remote, promote the Chartered Institute of Building Services Engineering knowledge and membership portals.

I'm sure during my term as Chair I will need to seek advice from many people and please tell me politely if you're too busy. I wish Stephen, James and Sarah the best of luck with the new roles and hopefully we will be as successful as the past teams.

I wish you all and your family a healthy period going forward.

Michael Curran.

**10. Appointment of Auditor:**

**M. Holtkötter**

JM Butler & Co were nominated as auditors.

*Proposed by: Barry Ronan*

*Seconded: David Regan*

## 11. Any Other Business:

**M. Curran**

Kevin Kelly – Thank you to Mona & Stephen, John Doherty & all of the committee.  
Best of luck to Michael in role as chair.

David Regan - Risk to Christmas Lunch? MC Wait and see what the Government regulations are.

Paul Martin - How great Committee was this year, and how strong a committee there is in place for the future.

Jim Fogarty – Echoed sentiments of how strong a committee we have and indeed that of the outgoing committee.

Ryan Loney – Update from YEN,

- Good positive year last year, 5 a side, No 5 aside planned for this year
- Upcoming virtual quiz for YEN.
- Meet the committee event

Pat Lehane – Workshare Program

OCSC & Jones were due to kick off 1<sup>st</sup> of April, moving forward will be reviewed in line with COVID-19 restrictions

All in place ready to go once lockdown is lifted.

Keith Brazil – BIM Committee

Lot of work being done with UK

One of initiatives to develop scheme for digital engineer as a route to MCIBSE, for BIM professionals, to be reviewed at next committee meeting.

## Attendance List AGM 2020:

Name
Michael Curran
Mona Holtkötter
Stephen Weir
Paul Martin
Kevin Kelly
Sarah Callaghan
James Porter
James Fogarty
David Doherty
Pat Lehane
Stevie Young
Keith Brazil
David Regan
Ryan Loney
Michael McDonald
Barry Ronan
Ciaran McCabe
Debo Adeduntan
Brian O'Connell
Sean McSheara
Menekse Kaya
Ciaran Brophy
Eoin Doohan