



**Republic of Ireland Region  
A.G.M.**

**Minutes of Meeting 2011**

**Date: Thursday 28th April, 2011.**

**Venue: Sandymount Hotel**

**Time: 6pm**

# AGENDA

- |     |   |             |
|-----|---|-------------|
| 1.  | Chairman Opens Meeting:                     | A. Duggan   |
| 2.  | Apologies for absence:                      | Secretary   |
| 3.  | Notice of AGM:                              | Secretary   |
| 4.  | Minutes of 2010 AGM:                        | Secretary   |
| 5.  | Honorary Secretary's Report:                | Secretary   |
| 6.  | Branch Professional Interview Co-ordinator: | L. Harrison |
| 7.  | Branch Almoner's Report:                    | J. Doherty  |
| 8.  | Honorary Treasurer's Report:                | J. Furlong  |
| 9.  | Chairman's Remarks:                         | A. Duggan   |
| 10. | Election of Committee for 2010/2011:        | D.Mowlds    |
| 11. | New Chairman's Acceptance:                  | D.Mowlds    |
| 12. | Appointment of Honorary Auditors:           | D.Mowlds    |
| 13. | Appointment of Auditor:                     | D.Mowlds    |
| 14. | Any Other Business:                         | D.Mowlds    |

## **1. Chairman Opens Meeting:**

**A. Duggan**

The Chairman, Alan Duggan welcomed all to the AGM.

## **2. Apologies for absence: Secretary,**

**D. Doherty**

The following apologies were received and noted.

- James Curley
- Tony McKinley
- Niall Bourke
- Keith Sutherland
- Lee Harrison

### 3. Notice of AGM: Secretary

The Hon Sec, David Doherty, read out the formal notice of the AGM as follows

**The Chartered Institution of Building Services Engineers  
(Republic of Ireland Region)  
Notice of Annual General Meeting**

The Annual General Meeting of the CIBSE Republic of Ireland Region will be held on **Thursday, April 28<sup>th</sup> 2011, in the Sandymount (Mount Herbert) Hotel Dublin 4 at 6.00pm.** The meeting will commence at **6.00pm sharp.** If possible, please confirm your attendance to the Secretary so that refreshments may be arranged after the meeting. Under the rules of the Institution, all Officers and half the Committee are required to resign.

**The Committee nominates the following Officers for the 2010/2011 session.**

Chairman	Derek Mowlds
Vice Chairman	Sean Dowd
Hon. Secretary	David Doherty
Hon. Treasurer	Damien Flynn
Past Chairman	Alan Duggan
Social Secretary	Gary McKeown
Publicity Officer	Pat Lehane
Careers Officer	Damien Flynn

**The Committee also nominates the following new members, and existing members of last years Committee:**

Greg Traynor	Brian Geraghty	Gerard Keating
Jim Fogarty	Michael McNerney	Niall Bourke
Keith Sunderland	Pat Lehane	Eugene Philips
Kevin Kelly	Justin Keane	John Doherty
Damien Flynn	Margaret Dolan	Keith Mellon
Declan Kissane	Jim Rogers	Brian West
Sharon Roffe		

**Regional Representatives:**

Cork:	Tadgh Hickey	Galway:	Bill Noone
Limerick:	Liam Kavanagh	Waterford:	Mervyn Doyle

**Auditors:** Doody Crowley

The above nominations and the retirement of the existing Committee members are all in accordance with the rules of regions as laid down by the Council. Also as per rules, further nominations in writing may be received by the Hon. Secretary within 21 days of the date of this notification together with the written consent of such persons to accept office, if elected. The committee is actively seeking new members. You are encouraged to attend the AGM but please note that under existing rules only corporate grades are entitled to vote at the meeting.

David Doherty  
Hon. Secretary (R of I Branch) CIBSE,

## 4. Minutes of 2010 AGM:

**M. Dolan**

### **CIBSE REPUBLIC OF IRELAND BRANCH ANNUAL GENERAL MEETING**

#### **MINUTES OF MEETING HELD IN THE MOUNT HERBERT HOTEL, DUBLIN 4 ON THURSDAY, 29<sup>TH</sup> APRIL 2010**

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##### **PRESENT:**

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- |                    |                 |                  |
|--------------------|-----------------|------------------|
| • Derek Mowlds     | • Tony McKinley | • Declan Kissane |
| • Brian Geraghty   | • Keith Mellon  | • Jim Rogers     |
| • Michael McNerney | • Alan Duggan   | • Gary McKeown   |
| • Eugene Philips   | • John Furlong  | • Sean Dowd      |
| • Margaret Dolan   | • Rodney Phelan | • David Doherty  |
| • Gerard Keating   | • Pat Lehane    | • Enda Gilroy    |
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##### **1. Chairman Opens Meeting:**

The Chairman opened the meeting and after welcoming everyone commenced proceedings.

##### **2. Apologies for Non-Attendance:**

Justin Keane  
Kevin Kelly  
Mervyn Doyle  
Lee Harrison  
Kevin O'Connell  
Jim Fogarty  
Niall Bourke  
Keith Sunderland  
Damien Flynn

##### **3. Notice of AGM:**

The notice of the AGM was then read including nominations for the Officers, Committee and Regional representatives.

The new committee officers were subsequently proposed by Margaret Dolan, seconded by Pat Lehane.

The committee members were also nominated and were subsequently proposed by Derek Mowlds and seconded by John Furlong.

The regional representatives were proposed by Alan Duggan and seconded by Margaret Dolan.

#### **4. Minutes of 2009 AGM:**

The minutes of the 2009 AGM were then read.

The minutes were subsequently proposed by Michael McNerney, seconded by Brian Geraghty.

#### **5. Honorary Secretary's Report:**

The Hon. Secretary, Lee Harrison, sends his apologies as he is unable to attend the AGM this evening. The Hon Secretary's report for 2009/2010 is as follows:

- i) During 2009/2010 there were a total of nine Committee meetings. Sub-committee Meetings were also held through the year on specific topics, e.g. Conference, Building Energy Rating Legislation.
- ii) A total of 17 No. CPD Technical Evening Meetings were held last year. Limerick (1 No), Cork (5 No.), Waterford (4 No.) and the remainder in Dublin at DIT (5 No.), Engineers Ireland (2 No.). 2 No. Technical meetings were CIBSE / SLL events and 2 No. were joint events with IET (Institute of Engineering and Technology). 316 people attended the 7 No. Dublin Technical Evening meetings. Our thanks to DIT and the other providers in the Regions for the provision of their lecture theatres and all those involved in organising these events.
- iii) Our Fifth Annual One Day Conference was held in Clontarf Castle in March of this year. The Conference was entitled Sustainable Refurbishment of Buildings. The subject, the speakers, the voluntary organisational efforts of the CIBSE RoI Committee and the continued support from the Main Sponsor SEI and Industry Vendors' Sponsors all contributed to a successful event which was well attended and received good delegate feedback.
- iv) The Annual Student Awards took place again this year in March 2010 in DIT Bolton Street. Student awards were presented to 3 students on each of the following courses:
  - Honours Degree Building Services Engineering
  - Ordinary Degree Building Services Engineering

The Awards were presented by the CIBSE RoI Chairman Tony McKinley. This year's DIT Kevin Street Awards were cancelled.

- v) The annual Christmas lunch was held in the Mount Herbert Hotel in early December 2009 with guest speaker Mr Pat Gilroy. Pat who's the Managing Director of Dalkia and also the Manager of the Dublin GAA Football Team provided a positive but realistic view of current economic climate in Ireland. The event was well attended and enjoyed by all with very positive feedback on the day.

- vi) We continue to maintain links with our neighbours in the Northern Ireland Region. Unfortunately due to commitments on both sides we were unable to attend each other's Annual Lunches. Also, due to the continued economic downturn, there were no joint golf outings with our Northern Ireland Region neighbours this year. It is hoped that the event will be resurrected at an appropriate time in the future.
- vii) The inaugural CIBSE Sustainable Design Awards Competition took place in December. 9 preliminary submissions were reduced to 4 finalists with Chris Crolly of BDP scooping first prize with his submission on Waterford Institute of Technology Tourism and Leisure Building.
- viii) The Golf Event organised by Ger O'Callaghan, aided by Gerry Fitzpatrick on the day. The event was a success and our thanks to Ger and Gerry for their efforts in organising the event up to and on the day.
- ix) Keith Melon our YEN and Careers Co-ordinator is soon to call the first meeting of the CIBSE RoI Young Engineers Network (YEN). Keith has received 8/9 interested members who wish to take part in Dublin Branch. Keith has also continued to maintain contacts with 3<sup>rd</sup> Level Colleges with Building Services Course.
- x) In April this year, CIBSE RoI promoted CIBSE to visitors at the 2 day Energy Show in the RDS highlighting Membership, Publications and CPD Events (and the associated networking opportunities).

The adoption of the Hon. Secretary's report was proposed by Derek Mowlds and seconded by Keith Mellon.

## **6. Honorary Treasurer's Report:**

The next item on the Agenda was the Treasurer's Report which was presented by John Furlong. In his report, the Hon. Treasurer made special note of the following:

- i) Grant awaited from Balham at time of AGM
- ii) Expenditure for 2009 slightly less than 2010
- iii) Main account in credit
- iv) Conference and Golf events were both profitable
- v) Committee Awarded Student Prizes to Bolton Street and Kevin Street to the value of €4,000
- vi) Committee donated Stg£1,000 to CIBSE Benevolent Fund
- vii) Chairman on behalf of the Committee donated €2,000 to charity.

The adoption of the Hon. Treasurer's Report was proposed by Eugene Philips and seconded by Michael McNerney.

## **7. Branch Almoner's Report:**



The Branch Almoner, John Doherty, sends his apologies as he is unable to attend the AGM this evening. The Branch Almoner's Report for 2009/2010 is as follows:

- i) There are not active cases in RoI.
- ii) John Doherty thanked R of I Region on behalf of CIBSE Balham for their contribution to the Benevolent Fund this year. CIBSE Balham have acknowledged receipt of £1,000 Sterling and thanked all RoI Members for this donation.
- iii) John Doherty attended Branch Almoner Meetings in the UK in September and December 2009 and plans to attend the forthcoming May meeting.
- iv) To highlight the Benevolent Fund and increase contributions, CIBSE Balham have issued a pamphlet / brochure seeking contributions from Members.
- v) John Doherty would also like to thank the Interviewers who contribute their fees to the Benevolent Fund.

The adoption of the Branch Almoner's Report was proposed by Jim Roberts and seconded by Michael McNerney.

#### **8. Branch Professional Interview Co-ordinator:**

Lee Harrison, CIBSE RoI Interview co-ordinator sends his apologies as he is unable to attend this evening. The Interview Co-ordinator Report for 2009 / 2010 is as follows:

- i) During 2009 / 2010 there were a total of nine interviews within the Region. Of the nine interviewed, there were three for Chartered status and the remaining six were for alternative route status for Member of CIBSE only.
- ii) Eight of the nine were successful.
- iii) Lee would like to thank all Interviewers who participated in the interviews over the past year. Also if there are people within the Committee who would like to be more active in this area and become an interviewer, please contact Lee Harrison for more details.

The adoption of the Branch Professional Interview Co-ordinator was proposed by Eugene Philips and seconded by Pat Lehane.

#### **9. Past Chairman's Remarks:**

The Chairman Tony McKinley then followed with his remarks.

Distinguished Guests, CIBSE Members, Ladies and Gentlemen.

Looking back of the past year time has flown! I believe we have had a good year under the current environment.

CIBSE RoI has maintained the momentum of previous years and continued to promote competence in Building Services and deliver up to date knowledge on aspects of Building Services to Members and Industry Colleagues in Ireland.

This year's CPD Programme included Technical Meetings where speakers provided updates on regulations (Building Regs and ETCI Rules), updates on Technologies and insight into particular methods to help Building Services Engineers deliver more energy efficient and sustainable buildings.

This year's conference entitled 'Sustainable Refurbishment of Buildings' brought together high quality speakers to deliver up to date knowledge on a subject that's very relevant to the industry during current times. As Conference Speaker and Economist Frank Convery put it – 'For the next 5 years or so, we don't need much new office development, factories or homes – *but they (existing buildings) need refurbishment*'. The subject matter was also very relevant to the National Energy Efficiency Action Plan which stipulates that this sector must deliver energy efficiency improvements of over 20% by Year 2020.

We also continued to promote and award excellence in the industry through the inaugural CIBSE Sustainable Design Awards which followed on from last April's CIBSE / SLL Irish Lighter Competition. These competitions are designed to encourage evidence based evaluation of projects and I would like to thank the driving force behind these competitions Dr Kevin Kelly and those who supported Kevin including our generous sponsors John Sisk & Son (Sustainable Design Awards) and Enlighten who will be sponsoring this coming year's CIBSE / SLL Irish Lighter and Young Lighter Competitions. Kevin also delivered an excellent and well received paper at this year's Conference Evaluation in Dublin Services encouraging the industry to participate in evidence based evaluation of projects and these competitions. Well done Kevin.

CIBSE Volunteers, Eugene Philips and John Furlong, spoke to over a hundred First Year Engineering Degree Students at DIT. Their feedback promoted lively committee discussions regarding Student Membership fees. In the end, the RoI Committee agreed to continue supporting Student Membership Fees which due to a CIBSE Balham reduction in the Student Fee means that Student members here can now apply for free membership (which is similar to other Institutions in RoI).

In the past year our BER Sub-committee, headed up by Sean Dowd, represented our members in this sector, in discussions with SEAI to ensure that Building Services Engineers were represented in the formulation of the Full BER Scheme which will replace the interim GER programme. This included recognition of the CIBSE Low Carbon Assessors. The BER Group also corresponded with the Dept. of Environment Building Control Section on BER Enforcement.

The CPD Events, the CIBSE Competitions / Awards, The Conference, building relationships with our Institutions and Government Departments all continue to promote CIBSE and provide a platform to continue raising our profile. Earlier this month we also promoted CIBSE to visitors at the 2 day Energy Show. Raising our profile is a full time job for all of us. Pat Lehané has played a significant role this year in publicising our events through BS News and advising on other matters in this area, so thanks for that Pat.

Finally, bringing my term as Chairman to an end, I would like to thank all the Committee for their commitment, hard work, generation of ideas, injection of energy and enthusiasm,

participating actively as Committee members, Interviewers, representing CIBSE on other bodies, organising CPDs, Conference, Xmas Lunch etc etc. You have all been a great help to me in the role of Chairman this past year, as I am sure you will be to Alan next year.

I would also like to commend my predecessors for their excellent work in past years – now that I have been in the driving seat I can appreciate this! It has been an honour to represent CIBSE.

I know that the guy who is following me is a natural for this role and I wish him and his Vice Chair, Derek Mowlds, all the best for the coming year.

And now without further adieu I present Alan with his Chain of office.

Thank you.

#### **10. Election of Committee for 2010 / 2011:**

- i) Tony McKinley introduced Alan Duggan for election as new Chairman
- ii) The new Chairman advised that under the Rules of the Institution, all of the officers and half of the Committee were required to resign.
- iii) The officers offered for election are as follows:

Chairman	:	Alan Duggan
Past Chairman	:	Tony McKinley
Vice Chairman	:	Derek Mowlds
Hon. Secretary	:	David Doherty
Hon. Treasurer	:	John Furlong

Proposed by Niall Bourke and seconded by Greg Traynor.

Vote accepted by the floor.

Social Secretary	:	Gary McKeown
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Proposed by Committee Members and seconded by Jim Rogers.

- iv) The Committee nominates the following members of the existing committee and new members:

Damien Flynn	Kevin Kelly
Kevin O'Connell	Pat Lehane
Eugene Phillips	Keith Sunderland
Brian Geraghty	Michael McNerney
Jim Fogarty	Lee Harrison
John Doherty	Justin Keane

Niall Bourke  
Keith Mellon  
Jim Rogers  
Gerard Keating

Chris Montague  
Declan Kissane  
Margaret Dolan  
Rodney Phelan

Proposed by Brian Geraghty and seconded by Margaret Dolan.

v) Regional representatives nominated by the Committee:

Cork	:	Tadhg Hickey
Galway	:	Bill Noone and Eddie Heavey
Waterford	:	Mervyn Doyle
Limerick	:	Liam Kavanagh

## 11. New Chairman's Acceptance Speech:

New CIBSE Republic of Ireland Chairman's AGM Address 2010; Alan Duggan.

Congratulations to Tony McKinley on his chairmanship of another active and successful year for CIBSE Republic of Ireland. Many here will know the hard work that the Chairman is required to put in over the 12 month tenure. During this period Tony faced an even bigger challenge of balancing a full time job in Waterford, while meeting family duties in Dublin and meeting the demands of the Chairman's role. Not an easy task I'm sure you will agree and a testament to Tony's communication skills and hard work. You will be heartened to learn that in the national interest Tony has agreed to forgo his CIBSE pension as he retires from his role. But seriously congratulations Tony on your stewardship and I am delighted and grateful that you will be continuing your involvement with the committee over the coming year.

Also congratulations to the Committee again who continue to volunteer their time to maintain the success of CIBSE Republic of Ireland. Your hard work is appreciated.

Thankfully we have a hard working committee of many talents, providing different perspectives, from the contracting, consulting, supplier and academic fields. Not to mention the valued contributions of the past chairman who know what it takes to maintain the success of the region, and the energy and enthusiasm that our younger members bring.

However there is one perspective that the committee has limited access to and that is the female perspective. Margaret Dolan continues to be the sole female member on the committee and punches way above her weight. However I take this opportunity to encourage other female engineers to join and bring their unique talents to the committee.

To those continuing their current roles on the committee, thanks for committing to another year and to Derek Mowlds who is taking up the role of Vice Chairman and Gary McKeown who is taking up the role of Social secretary. I look forward to working with you all over the next year.

I further welcome the following new members to the committee, David Donerty, Damien Flynn, Declan Kissane, Rodney Phelan, and Jim Rogers. Gentlemen you will be busy.

Earlier this month, CIBSE published their Key Issues Statement. The statement has two overall themes which currently drive our work and cover a number of key issues. These issues

demonstrate our long term commitment to supporting energy efficiency and our aim to help drive the Ireland towards a more sustainable building stock.

## The first theme is **Delivering a working, low carbon built environment**

### **Refurbishment of Existing Buildings**

Tackling our existing building stock is essential if we are to deliver a working low carbon built environment, and meet the targets set by climate change policy and regulation. One of the key goals of CIBSE is to make increased levels of information available to the industry about how to refurbish buildings efficiently. We believe that the industry needs to work together to deliver standard systems and processes which will allow carbon reduction of existing buildings to be carried out on a mass scale. The large attendance at our recent conference indicates that the industry expects that what limited activity does occur over the coming 12-24 months will be in this area and it is an area that will continue to grow over the years.

### **Achieving Legislative Compliance**

Getting realistic, achievable legislation in place is the first step towards a low carbon built environment. CIBSE believes that the Irish building regulations and European regulations are the driving force towards creating a more sustainable building stock in the Ireland. However these regulations are useless if they are not enforced. Compliance with regulations is a key issue in our industry at the moment and is the weak link to meeting our carbon reduction targets. The new Part L 2010 regulations likely to be out later this year will be merely a stepping stone in delivering this.

### **The Importance of Real, Measured Energy Performance Data**

CIBSE believes that the ability to measure energy performance is essential and the cornerstone in the drive to a more sustainable, effective building stock. If building owners and operators are to meet the demands of Part L, and the EPBD, the ability to record energy consumption from across the business and be able to access and use that information is essential. This is an area that is particularly close to Kevin Kelly's heart and is one where we should not be afraid to share our findings and act as an incentive to further improvement.

### **Building Operational Engineering**

We can only deliver an effective, low carbon built environment if our buildings are operated by engineers who are knowledgeable and equipped to carry out their jobs. CIBSE continually updates and increases the information we offer to operational engineers to enable them to increase their knowledge and improve the effectiveness of their buildings.

### **Realistic, Clear Objectives**

If Ireland is to deliver on its low carbon objectives we have to ensure that these are realistic, achievable and understood. Terms such as zero carbon must have a clear definition that is understood and communicated concisely to the right people at the right time. We must take care not to overload building owners and operators with too many varying forms of legislation and commitments.

## The second theme is **Delivering Effective Low Carbon Engineers**

### **Skills for the Future**

Meeting the Government's targets for zero carbon buildings will rely upon a highly skilled and available workforce of experts. This will require efforts on behalf of the government and the

educational establishments to ensure that the skills are developing in the right places. And it also needs input from the industry to ensure the correct skill levels are delivered.

### **Design Team Collaboration**

If we are to achieve a working, low carbon built environment there must be increased integration of design and build teams. The design team must involve the building services engineer from the outset. Doing this will mean a project whose aims are clear and are more likely to be realised in the final building design.

### **Engineering Excellence**

It goes without saying that we believe that CIBSE members should be striving for the highest standards of engineering design and operation of buildings. However as a professional body we believe that Engineering Excellence should run through everything that we do, this includes having a balance of both generalist and specialist building services engineers in sufficient numbers to satisfy the needs of the profession.

The above themes and issues must be taken on board at a time of unprecedented turmoil where many of our members find themselves unemployed, on short time, or working longer hours for less pay. While necessity may be the mother, adversity is probably the father of invention. We must rise to meet the challenges together as alone we will surely be left in the wilderness. We must look for new areas and ways to update and market our skills, being mindful that others are seeking opportunities within our field of expertise. We must be ahead of the game.

The coming year's PD programme will focus on the methods by which we can achieve the dual target of more energy efficient buildings together with regulatory compliance.

Where appropriate and feasible the programme will include joint seminars with fellow institutions. Maintaining links and communication with fellow Institutions will remain an important activity over the coming year. I look forward to working with Niall Bourke, Kevin O'Connell and Justine Keane to implement the programme.

Other activities for the coming year will include:

#### Raising CIBSE Profile

We will continue to take every opportunity to raise the profile of the Institution in Ireland. We recently took a stand at the SEAI Energy Show recently and were delighted by the level of interest that it generated from both members and non-members. We will look to similar suitable events for similar opportunities and continue our links with other professional and governmental bodies, CIBSE Journal and of course BS News.

#### Research:

Over the next 18 months it is intended to gather information on projects built over the past 5 years or so to establish if these projects met the design energy targets and where opportunities for improvement could be made. The ultimate goal is to publish this information and spread the knowledge gained. In this regard, I plan to work with Kevin to initiate and develop aspects of Building Services in Ireland that would be appropriate for research. So, we would be glad to hear from any company or person wishing to collaborate with a third level institution on particular aspects of building services where evaluation (with appropriate rigour) of innovative design will enhance the Building Services Engineering input to the design.

### Membership

Part of the overall Institution's plan is to extend membership of CIBSE to all those engaged in the building services industry and also to encourage members to progress to the most appropriate grade of their membership. At the recent SEAI Energy Show many lapsed members expressed their wish to rejoin the CIBSE family, knowing the benefits membership brings. The committee has also agreed to cover the full membership costs for student members and I emphasise not just for the more youthful students.

### Careers / Young Engineers Network

Keith Melon continues as Careers Officer. Keith will promote CIBSE in particular to young second level students and with graduates to encourage continued membership of CIBSE throughout their careers. He will also be our YEN representative charged with developing the Young Engineers Network for CIBSE in Ireland and developing the YEN website over the coming months.

### Society of Light and Lighting (SLL)

Kevin Kelly and Keith Sunderland will continue to represent the SLL over the coming year. Preliminary 200/300 word Entries for the 2nd CIBSE / SLL Irish Lighter Competition are due in on June 14<sup>th</sup> and the winner will receive a €1000 prize.

### Sustainable Design Awards

Again, I look forward to the 2nd Sustainable Design Awards later this year - Abstracts will be invited from practising engineers shortly. I encourage all to participate and the event will once again be sponsored by Sisk, who we thank and carries a top prize of €1000. Both the above competitions will help to promote competition and excellence within the industry.

### Regions

Michael McNerney is to continue as the Regions Co-ordinator supporting our colleagues in Limerick, Cork and Waterford - Liam Kavanagh, Tadgh Hickey and Mervyn Doyle. Eddie Heavey and Bill Noone will take up a joint role as Galway Region Representatives.

### Golf and Christmas Lunch

Thanks to Gerald O'Callaghan for organising last year's golf event. This CIBSE Golf outing will take place on the 3<sup>th</sup> September at Edmonstown Golf Club. Gewr is in the Middle East at present and we will be looking for a new organiser.

Our Social Secretary will again be organizing the Christmas Lunch for early December 2010. We are delighted that this is turning into a must attend social event.

I am going to conclude with an acknowledgement to two people who played major roles in the development of our profession in Ireland and further afield over the past 50 years and more. Both Albert Byrne and Eoin Kenny who were formative in the careers of countless engineers, served on the committee and in Eoin's case was President of the Institution. The committee are looking at suitable ways to commemorate their lives, possibly linked to the competitions mentioned earlier. Ar dheas De go raibh siad.

Finally, I'm honoured to be elected CIBSE Chairman for the Republic of Ireland and look forward to representing the committee and the members in our region over the coming year.

Thank You.

## **12. Appointment of Honorary Auditors:**

The next item on the Agenda was the appointment of the Hon. Auditors, Alan Duggan, David Doherty and John Furlong. This was proposed by Margaret Dolan and seconded by Gerard Keating.

## **13. Appointment of Auditor:**

The appointment of the Auditors. Doody Crowley was proposed by Alan Duggan and seconded by John Furlong.

## **14. Any Other Business:**

- Next Committee Meeting – Early June before break-up for holidays.
- Michael McNerney - Taking stand at Energy Show turned out to be great success. Maybe we should look at talking at it also. Alan Duggan noted that lots of people who are not Engineers are looking at Energy reduction so we need to make sure we have top skills.
- Developing Marketing material for all Regions so we hope to have a RoI issue soon.
- Look at bigger stand in future.
- Eugene Philips - Change name to CIBSE Ireland, clearly defined.
  - Agreed from NI Region so politically ok.
  - Gone to Board in Halham – hope to hear positively soon.
  - Michael said congratulations to Team who got the names changed.
- Greg Traynor - Congratulated outgoing Chairman for increasing the profile and wish incoming Chairman best wishes.
  - New Committee has great experience.

***Proposed: Greg Traynor***  
***Seconded: Margaret Dolan***



## 5. Honorary Secretary's Report 2010/11:

**D. Doherty**

The Hon. Secretary report, the highlights of which were:-

- (i) During 2010/2011 there were a total of nine Committee meetings with additional sub-committee meetings as required.
- (ii) CPD Technical evening meetings of were held in Cork (1No), Waterford (1No.) and the remainder in Dublin at DIT (5No.), Engineers Ireland (2No.). 1 No. Technical Meetings was a CIBSE / EI event. Attendance at the various technical meeting varied with up to 70 people attending the Pat Benson Memorial on BIM delivered by Ken Beattie and a similar number for a presentation delivered by Peter Flynn on Concrete and Low Energy Design, both delivered in Bolton Street.

Our thanks to DIT for the provision of their lecture theatres.

- (iii) Our sixth annual one day Conference was held in Croke Park Conference Centre on Tuesday, March 8th of this year. The Conference was entitled "Sustainable Engineering for the Smart Economy".

The subject, the speakers, the voluntary organizational efforts of the CIBSE Ireland committee and the continued support from the Main Sponsor SEAI, and Industry vendors' Sponsors contributed to a successful event with approximately 150 delegates in attendance.

Our thanks to all for their contributions.

- (iii) The Annual Student Awards took place again this year in March 2011 in DIT Bolton Street. Student awards were presented to 3 students on each of the following courses:

- Honours Degree Building Services Engineering
- Ordinary Degree Building Services Engineering

The Awards were presented by the CIBSE Ireland Chairman Alan Duggan.

- (v) The annual Christmas lunch was held in the Mount Herbert hotel on Friday, December 3<sup>rd</sup>, 2010 with guest speaker Mr John Purcell. John is chairman of Varmings and has received the CIBSE Silver Medal for outstanding service to the institution.

The event was very successful and was enjoyed by all with positive feedback on the day. The Mount Herbert Hotel as the venue for this event was considered to be a very suitable location and will be considered for the forthcoming year.

- (vi) We continue to maintain links with our neighbours in the Northern Ireland Region. Unfortunately due to commitments on both sides we were unable to attend each other's Annual Lunches. Also, due to the continued economic downturn, there was no joint golf outings with our Northern Ireland Region neighbours this year. It is hoped that the event will occur next year.

- (vii) CIBSE /SLL held the second Irish Lighters competition for the year 2009/2010 of which numerous proposals were received. Again, many thanks to Kevin Kelly, Keith Sunderland and others in Kevin Street for organising this event.

The Irish Lighter of the Year was awarded to Bernard Doyle, Post Graduate student in DIT for his paper and presentation on Lighting Controls.

The Young Irish Lighter of the Year was awarded to James Duff, DIT Student for his paper and presentation on Investigations into CFL Lamps.

Enlighten provided €3000 prize sponsorship, plus €1000 for the event, ILE provide €1000 sponsorship and CIBSE Ireland provided €1500 sponsorship.

- (viii) The second CIBSE Sustainable design Awards Competition took place in March. 6 submissions were reduced to 3 finalists with Michael Keohane and Declan Leonard of PM Group scooping first prize for their critical analysis of Low Temperature Heating and High Temperature Cooling Systems in UCC's Western Gateway Building

John Sisk & Son provided €2000 prize sponsorship for the event and Justine Keane was on hand to hand out the prizes.

- (ix) The golf event organised by Declan Kissane and several committee members. The event was a success with 17 teams taking part on a glorious late summer's day. Our thanks to Declan and team for their efforts in organising the event.

***Proposed by; Gary Mc Keown***  
***Seconded by; Kevin Kelly***

## **6. Branch Professional Interview Co-ordinator: L. Harrison**

### **6.1 Introduction**

Over the period of the term for Chairman for Alan Duggan commencing from May 2010 to May 2011, there has been a continued strong interest in obtaining professional status in the industry within the Republic of Ireland and this appears to correlate to the economic climate and need for professional qualification when competition is high for job opportunities.

### **6.2 Summary**

During the last year there has been a total of eleven professional interview taken place with a further two due to take place over the summer months.

The number of applicants for professional interview has increased from the same period 2009/2010 with eleven now from nine previously. Of the eleven applicants, there the following levels of membership were applied for:

- Member/CEng – 1 No.
- Member – 6 No.
- ACIBSE – 4 No.

Of all those applicants interviewed, all were successful with the exception of one, so a very good pass rate.

### **6.3 Special Thanks**

I would like to thank all of those who have helped in the busy work schedules to participate in the interviews over the last year and would like to say a special thank you to John Doherty who has been fundamental in the seamless working and procedure we have in place in the region. Many thanks and great support!

I would also like to say well done to Alan Duggan for his great work as Chairman over the last year and wish Derek Mowlds lots of luck for the year ahead and look forward to working along side him.

Lee Harrison

***Proposed: Sean Dowd***  
***Seconded: Jim Rogers***

## **7. Branch Almoner's Report:**

**J. Doherty**

Almoners Report,  
CIBSE RoI AGM  
28th April 2011

During 2010/11 the Benevolent Fund received a considerable increase in requests for help from members who are suffering from illness, redundancy, or other financial difficulties. While the fund endeavours to respond to these requests some of the traditional sources of financial support from the building services, from the professions and industry have been reduced or cancelled due to the financial constraints.

The mains sources of income to the fund being:

- a. Voluntary contribution from members in conjunction with their subscription £ 5.00 at present.
- b. Fund raising events organised by the branches. The CIBSE Ireland branch has made a contribution of € 1,000.00 from the proceeds of the Annual Christmas lunch for the last couple of years.
- c. Occasional legacy left by members in their wills.
- d. Contributions from the industry of professions.

The trustees and almoners of the fund meet in CIBSE headquarters in Balham every three months to consider requests for help from new applicants and to review the clients in receipt of ongoing assistance.

Requests for assistance are initially submitted to Balham and are then referred to the local almoner to meet the individual and get more details of the individual case. The support often means the difference between recipients being able to carry out essential repairs or a contribution to a motorised wheelchair at the cost of a few hundred pounds or going without.

Anybody interested in finding more about the CIBSE Benevolent Fund information is available on the CIBSE website at [www.cibse.org](http://www.cibse.org).

***Proposed: Margaret Dolan***  
***Seconded: Greg Traynor***

## 8. Honorary Treasurer's Report:

J. Furlong

CIBSE Republic of Ireland  
Treasurers Report 2010:

- 1) MAIN ACCOUNT  
Refer to Doody Crowley auditor's report as attached.
- 2) BENEVOLENT FUND  
CIBSE ROI made a contribution of £1,000.00 sterling (€1,165.00) to the Benevolent Fund.
- 3) CONFERENCE 9th MARCH 2010

Income:	€11,960.00
Expenditure:	€12,636.86
Total Loss:	€ -676.86

=====

With thanks to all sponsors and the main Sponsor SEAI.
- 4) GOLF 2010

Income:	€10,176.82
Expenditure:	€ 5,346.47
Total Profit:	€ 4,803.35

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With thanks to sponsors and Declan Kissane.
- 5) CHRISTMAS LUNCH 3rd DECEMBER 2010

Income:	€ 4,450.00
Expenditure:	€ 150.00*TBA
Total Profit:	€ 4,803.35

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With thanks to organiser Gary McKeon.
- 6) STUDENT AWARDS:  
DIT BOLTON ST AND KEVIN STREET AWARDS:

CIBSE Sponsorship	€2,907.00
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IRSIH LIGHTER

CIBSE Event Sponsorship:	€2,356.97
CIBSE Prizes Sponsorship:	€1,500.00

With thanks to sponsors Enlighten (Prizes of €2,000.00 and €1,000.00 for the event), SLL, ILE and Kevin Kelly and Chris Montague.
- 7) DONATIONS:

Christmas Lunch Charity	€2,000.00
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Irish Green Building Council

€1,000.00.

# 8) ACKNOWLEDGEMENTS:

Thanks to all member companies for supporting events and for postage and stationery and thanks to ARUP for use of meeting room.

Thanks to Kevin St. and Bolton St. for use of facilities for CPD events.

C.I.B.S.E. REPUBLIC OF IRELAND BRANCH MAIN ACCOUNT Income and Expenditure Account For year ending 31st December 2010			
	2010 €	2010 €	2009 €
<b>INCOME</b>			
Region - Branch Grant	€13,421.23		€12,743.89
Award Sponsorship	€1,000.00	-(Hans . vii)	
Transfer from CIBSE UK for SEI			
Sponsorship 2009 Conference	€5,000.00		
Refund from CIBSE UK	€214.41		
Loan	€3,000.00	€22,635.64	€1,500.00
			€14,243.89
<b>EXPENDITURE</b>			
Hire of Meeting Room	€4,094.35		€4,088.60
Refreshments/ Catering	€313.50		€2,288.01
Events/Singage	€8,431.62		€0.00
Postage & Stationery	€0.00		€0.00
Bank Charges	€105.74		€105.91
Travel Expenses / Accommodation	€415.00		€1,553.87
Photography	€1,400.00		€2,160.00
Auditing	€302.50		€473.85
Benevolent Fund	€1,165.00		€0.00
Loan Repayment	€3,000.00		€0.00
Loan Repayment 2009	€1,500.00		€0.00
ETCI Membership	€254.00		€254.00
		€20,981.71	€10,924.24
Surplus for Year	€1,653.93		€3,319.65
Opening Balance	€9,641.70		€6,322.05
Closing Balance	€11,295.63		€9,641.70

## ACCOUNTANTS' REPORT

We have prepared without carrying out an audit the Receipts and Payments of Account of the CIBSE Republic of Ireland Region and confirm that it is in accordance with the books and records and explanations given to us.

Signed: John Furlong (Honorary Treasurer)

Signed: Dorothy Crawley Ltd (Chartered Accountants)

Dated: 26 - April 2011

**Proposed:** John Doherty

**Seconded:** Kevin Kelly

## **9. Chairman's Remarks:**

**A. Duggan**

Distinguished Guests, CIBSE Members, Ladies and Gentlemen.

The last 12 months have gone by in a whirl and given the current downturn in our industry I believe CIBSE Ireland have had a good year. We have managed to retain our membership figures in Ireland which now stand at 839 members.

CIBSE Ireland has maintained the momentum of previous years and continued to promote competence in Building Services and deliver up to date knowledge on aspects of Building Services to Members and Industry Colleagues in Ireland.

Our first committee meeting occurred in May and I also attended a Regional Liaison Committee Meeting in Balham before we broke for the summer break. Sub-committee meetings occurred in August to organise the Annual Golf Outing in Edmonstown. The hard work put in by Declan Kissane, Rodney Phelan, David Doherty and Damien Flynn was rewarded with 17 teams teeing off on a glorious summers day.

September also saw this year's CPD Programme kick-off and included Technical Meetings where speakers provided updates on Technologies and insight into particular methods to help Building Services Engineers deliver more energy efficient and sustainable buildings.

CIBSE /SLL held the second Irish Lighters competition at the end of September and numerous entries were received.

The Irish Lighter of the Year was awarded to Bernard Doyle, Post Graduate student in DIT for his paper and presentation on Lighting Controls. The Young Irish Lighter of the Year was awarded to James Duff, DIT Student for his paper and presentation on Investigations into CFL Lamps.

Our thanks to Enlighten who provided €2000 prize sponsorship for the event, ILE who provide €1000 sponsorship and CIBSE Ireland who provided €1500 sponsorship. Again many thanks to Kevin Kelly, Keith Sunderland and others in Kevin Street for organising this event.

Pearl Mensah visited in October and in the space of one day signed up a multitude of new members at DIT Kevin Street and Bolton Street and also the Sisk AGM. I recommend that a similar event takes place next autumn. The committee continue to subsidise student membership fees for students taking part in both part and full time Building services related courses.

In November we took a stand at the 2-day Plan Expo event in the CCD, to help further raise our profile. I also attended a 2nd RLC meeting in London and attended the Presidents Dinner that night. It was privilege to be asked to provide the citation for John Purcell who received the institutes Silver Medal. Ken Beattie presented the Pat Benson Memorial Lecture on BIM to an audience of 70 people plus.

Late November/early December brought arctic conditions to the country, which threatened our annual lunch. On the day almost 100 hardy souls braved the weather to attend the lunch and to hear from our guest speaker John Purcell. Preparations for our conference and for the SDAR awards continued.

Further CPD events in January and February on Lift Engineering and Integrated Design occurred. Myself, Derek Mowlds and Sean Dowd met with Sean Armstrong in the Department of the Environment to discuss ways in which CIBSE might input more formally to future revisions of the Building Regulations. This was also a very busy time period in preparing for the conference.

March was our busiest month. This year's conference entitled 'Sustainable Refurbishment for the Smart Economy' brought together high quality speakers to deliver up to date knowledge on a subject that's very relevant to the industry during current times and will help to lead the country out of our current economic woes. This year we relocated the event to the Croke Park conference Centre and it was heartening to see up to 150 delegates attend the event. Many thanks to all involved who helped pull together the event.

The student awards in Bolton Street occurred 2 days later. I'm delighted to report that the standard of the papers and presentation continues to rise and that some excellent young graduates will become available in the coming months.

For the 2nd year in a row we took a stand at the SEAI Energy Show in the RDS to help promote our institution.

The last day in March saw the final of the 2nd Annual CIBSE SDAR Awards in Kevin Street. Three excellent papers were presented in the final with Michael Keohane and Declan Leonard of PM Group scooping first prize for their critical analysis of Low Temperature Heating and High Temperature Cooling Systems in UCC's Western Gateway Building

Many thanks to John Sisk & Son provided €2000 prize sponsorship for the event. And thanks once again to Kevin Kelly, Keith Sunderland and Kevin Street Staff who assisted with the event.

We had one further CPD event in EI in April in advance of today's AGM.

The CPD Events, the CIBSE Competitions / Awards, The Conference, building relationships with our Institutions and Government Departments all continue to promote CIBSE and provide a platform to continue raising our profile. Raising our profile is a full time job for all of us. Pat Lehane has played a significant role this year as in others in publicising our events through BS News and advising on other matters in this area, so thanks for that Pat.

Finally, bringing my term as Chairman to an end, I would like to thank all the Committee for their commitment, hard work, generation of ideas, injection of energy and enthusiasm, participating actively as Committee members, Interviewers, representing CIBSE on other bodies, organising CPDs, Conference, Golf outing, Xmas Lunch etc etc. I understand the pressures you are all under as we are all expected to work for longer hours for less reward in our day jobs. You have all been a great help to me in the role of Chairman this past year, as I am sure you will be to Derek next year.

I would also like to commend my predecessors for their excellent work in past years – now that I have been in the driving seat I can appreciate this! It has been an honour to represent CIBSE.

I know that the guy who is following me is a natural for this role and I wish him and his Vice Chair, Sean Dowd, all the best for the coming year.

And now without further adieu I present Derek with his Chain of office.

Thank you.



## 10. Election of Committee for 2011/2012:

**D. Mowlds**

In compliance with the Institutions Rules, the retirement of the existing committee and nominations below are proposed:

**The Committee nominates the following Officers for the 2010/2011 session.**

Chairman	Derek Mowlds
Vice Chairman	Sean Dowd
Hon. Secretary	David Doherty
Hon. Treasurer	Damien Flynn
Past Chairman	Alan Duggan
Social Secretary	Gary McKeown
Publicity Officer	Pat Lehane
Careers Officer	Damien Flynn

***Proposed: Alan Duggan***

***Seconded: Kevin Kelly***

**The Committee also nominates the following new members, and existing members of last years Committee:**

Greg Traynor	Brian Geraghty	Gerard Keating
Jim Fogarty	Michael McNerney	Niall Bourke
Keith Sunderland	Pat Lehane	Eugene Philips
Kevin Kelly	Justin Keane	John Doherty
Damien Flynn	Margaret Dolan	Keith Mellon
Declan Kissane	Jim Rogers	Brian West
Sharon Roffe		

***Proposed: David Doherty***

***Seconded: Derek Mowlds***

**Regional Representatives:**

Cork:	Tadgh Hickey	Galway:	Bill Noone/Eddie Heavey
Limerick:	Liam Kavanagh	Waterford:	Mervyn Doyle

***Proposed: Greg Traynor***

***Seconded: Margaret Dolan***

## 11. New Chairman's Acceptance:

**D. Mowlds**

I am delighted and honoured to assume the chair of CIBSE Ireland and will endeavour to maintain the high standards set by the previous chairs of the committee

I have thoroughly enjoyed the past number of years working with the committee in a number of areas including the conference, annual lunch, CPD events & the student awards and have witnessed first hand, the dedication and commitment of committee members to the Institution and its activities.

I thank both Eugene Philips and Lee Harrison for inviting me onto the committee in the first place, even though it was during my MCIBSE interview in Engineers Ireland, so no pressure there!

May I take this opportunity to congratulate and thank Alan Duggan for chairing the committee & delivering an excellent year of CIBSE events and activities. Alans experience & knowledge gained from his many years on the CIBSE committee made for an easy transition to chairman and the responsibility that comes with this position.

I will continue to rely on the advice and guidance of Alan and other past Chairs as I feel that each year; we should continue to build on the successes of previous years.

I look forward to working with the committee this year and thank those who have agreed to continue with their roles and activities, and others who have assumed new roles. I completely understand that its becoming increasingly difficult for us all to devote this time to the Institution, but feel that there is a corresponding benefit to the companies and organisations that support our involvement as well as the wider engineering community. I will start to work immediately on the programme of events and activities for the year ahead and will be in touch with the committee over the next few weeks to finalise our plans.

I would also like to welcome new committee members, Brian West and Sharon Roffe and look forward to their involvement and participation over the coming year – the committee needs to continually develop and new members are always welcome....

So, In terms of the year ahead, and some of the challenges that we face as a sector, I am determined to continue to raise the profile of Building Services Engineering within Industry, including the Public Sector and with other Institutions and organisations, such as the RIAI, ACEI, Irish Green Building Council, and Enterprise Ireland to name but a few, I also thank Pat Lehan for his continuous efforts in creating and maintaining some of these key links.

We will also collaborate on CPD events with other organisations in the built environment to promote an integrated approach to design and energy efficiency

Building Services Engineers are central to the delivery of low energy, low carbon and efficient buildings (including refurbishments) whilst maintaining occupant comfort and indoor air quality. It is essential, therefore, that we are appointed and integrated into project teams from the outset to maximise the benefits of early engineering input to the design process.

CIBSE will continue to monitor and input to developments in regulations and policy relating to carbon reduction, energy, engineering and the built environment and keep our members up to speed with the very latest information, so we can, in turn, advise our clients and colleagues. We will achieve this by maintaining our strong links with the Dept of the Environment, the SEAI, the Dept of Comms, energy and natural resources, and the OPW.

Now, to give you an overview of the year ahead.....these are just the highlights and full details of our comprehensive schedule of events will be published shortly...

- We will continue our programme of CPD events in Dublin, Limerick, Cork, Waterford and Galway, the schedule of events are currently being developed and again, I will be relying on the committee to assist in this planning exercise. I would also like to extend an invitation to industry to propose suitable CPDs for consideration by the committee in the remainder of 2010 and 2011.
- Our annual conference, "*sustainable engineering for the smart economy*", held this year in the new surroundings of Croke Park was a big success which attracted attendees right across the building services supply chain to hear papers delivered by national and international speakers. We have collated all of the feedback received from the attendees and will consider the comments made when compiling the program for 2012.
- The DIT Student awards, the Irish Lighter Awards and the Sustainable Design and Research Awards, will all take place in DIT Bolton St and Kevin St next year. These awards are an excellent opportunity to showcase some of the great work and projects delivered by our students, young engineers and more senior engineers in our sector, all supported and encouraged by the DIT and CIBSE. I would like to thank the committee members and the DIT who have again committed their time to participate in these events. Finally, these events are only possible if we have the support of sponsors; we really appreciate their continuing involvement and fully appreciate the efforts made at an individual level to make this happen.....
- Kevin Kelly, past Chairman and Head of Department at DIT Kevin Street will continue his enormous efforts in the area of research development, this important area of engineering, requiring significant effort and resources, is essential to inform and improve the future state of building services engineering design. Kevin Kelly & Keith Sunderland will also continue to represent the Society of Light and Lighting over the coming year...
- On a lighter note, both the CIBSE golf outing and the Lunch will be planned as normal over the course of the year, I thank Declan Kissane and Gary McKeon for their continuing support and organisational skills in making these events the success that they have become, and although I am quite new to the game of golf, I look forward to making the rest of you look good on the fairway later this year...

So, to conclude, I am committed to working with the committee in serving the Institution and its members to the very best of my ability over the coming year, I would also welcome any suggestions that you may have in relation to the work of the CIBSE committee and any particular areas that we should concentrate more of our efforts, I look forward to meeting you all again at one of our many events during the year.

Go raibh maith agaibh

## **12. Appointment of Honorary Auditors:**

**D. Mowlds**

The following officers of the committee were proposed as Honorary Auditors:

- Derek Mowlds
- Damien Flynn
- David Doherty

***Proposed: Pat Lehane***

***Seconded: Kevin Kelly***

### **13. Appointment of Auditor:**

**D. Mowlds**

Doody Crowley were proposed as Auditors

***Proposed: John Furlong***

***Seconded: Declan Kissane***

### **14 Any Other Business:**

**D. Mowlds**

A number of items were raised by attendees, these are summarised below:

Greg Traynor extended an invitation to members to attend a site visit to review a retro fit project incorporating renewable technologies.

Kevin Kelly stressed the importance of continuing to focus on evidence based research to support new technologies

The importance of continuing to connect industry to education and research was highlighted, including partnering.

Industry should support the student awards – B.Geraghty highlighted potential difficulty with exposing potential “faults” in projects, despite the importance of evidence and research

Sean Dowd reported that participation in the SEAI Energy Show increased CIBSE profile.

Alan Duggan requested a volunteer from the committee to replace Brian Geraghty on the SEAI Sustainable Awards panel.

It was agreed that the ongoing issue of the CIBSE website needed to be addressed as a matter of urgency, Derek Mowlds stated his commitment to make this happen.

### **Attendance List at the AGM;**

Margaret Dolan	-	MARGARET DOLAN
Alan Duggan	-	ALAN DUGGAN
Derek Mowlds	-	DEREK MOWLDS
David Doherty	-	DAVID DOHERTY
Eugene Phillips	-	EUGENE PHILLIPS
John Doherty	-	JOHN DOHERTY
Declan Kissane	-	DECLAN KISSANE
Damien Flynn	-	DAMIEN FLYNN
Brian West	-	BRIAN WEST
Alan Jones	-	
Kevin Kelly	-	KEVIN KELLY
Craig Traynor	-	GREG TRAYNOR
Gerard Keating	-	GERARD
Sean Dowd	-	SEAN DOWD
Jim Rogers	-	JIM ROGERS
Brian Geraghty	-	BRIAN GERAGHTY
John Furlong	-	JOHN FURLONG
Pat Ahane	-	PAT LEHANE